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| <b>Date update provided:-</b> | 27/5/16 |
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**HEI / Disability / Accessibility Support Service Contact Details**

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| <i>HEI/FEI/Other HE course provider</i>  | Aston university  |
| <i>Contact Name ie Head of Service or Title</i>  | Sally Holgate   |
| <i>Postal Address</i>  | Disability Team<br>G18, Main Building<br>Aston University<br>Aston Triangle<br>Birmingham<br>B4 7ET |
| <i>Telephone No. – Voice</i>   | 0121 204 4007   |
| <i>Minicom / SMS</i>   | N/A   |
| <i>Email(s) – if a general disability support service email address is available please be sure to give this</i> | <a href="mailto:DisabilityTeam@aston.ac.uk">DisabilityTeam@aston.ac.uk</a>                          |
| <i>Web information / URL</i>   |   |

**Institutional provisions and resources**

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| <i>Does the HEI have any means of supporting students in respect of the £200 student contribution to the DSA equipment package?</i> | This may be available via the Student Opportunities Fund if genuine hardship can be demonstrated |
| <i>Are lecture capture systems available? Do students need to make arrangements to access the recordings?</i>                       | Most lectures are captured on Panopto and available on Blackboard                                |
| <i>How are students with temporary disabilities accommodated?</i>   | Temporary reasonable adjustments are available with adequate supporting evidence                 |

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

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| <i>Are any assistive technology resources available via the University Network? If so what is available?</i>  | TextHELP 11.5 is available as from this summer on all student space computers.   |
| <i>Does the HEI have any assistive technology expertise? Is there someone students can contact for assistance?</i>  | Our Dyslexia Specialist can provide basic advice on TextHELP, Dragon and Inspirations.   |
| <i>Does HEI residential accommodation have internet access? Do students have to pay?</i>  | Yes, with free internet access.  |
| <i>Is the campus covered by wifi.</i>   | Yes  |
| <i>Does the library make any accommodations for students with disabilities/SpLDs? For example extended library loans?</i>   | Yes: extended loans  |
| <i>Do you have study areas on campus specifically for the use of students with disabilities/SpLDs? Is specialist AT available in these locations?</i>   | Yes: two small study rooms that are located within the Library. TextHELP is available in both.   |
| <i>Are examination script labels available for students with disabilities to identify the scripts to markers? Please give as much detail as possible. Please make distinctions between coursework and examinations where appropriate.</i> | Yes, these are available for exam scripts. Markers can also access lists of students (candidate numbers) who have a support recommendation for sympathetic marking for coursework and exam scripts via our staff portal. |
| <i>What arrangements are in place for students in receipt of extended time in examinations?</i>   | Students with extra time are seated in a separate room with other extra time candidates.   |
| <i>What is the 'standard' extended testing time value?</i>  | 25%  |
| <i>What arrangements are in place for students with a 'low distraction' or a 'separate setting' testing environment?</i>  | A limited number of separate rooms are available to students with substantial supporting evidence of need.   |
| <i>Does the HEI cover costs for support workers in examinations ie for readers and scribes...or is the DSA used to cover these?</i>   | Where eligible, DSA is used to cover these.  |
| <i>Can students receive extensions to deadlines? Are these negotiated on an 'assignment by assignment' basis or granted 'carte blanche'?</i>  | No.  |

**INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES**

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| <i>Does the HEI have any 'in-house' means of providing course materials and course texts in electronic / alternative formats?</i>   | Course materials can be issued via Blackboard. Staff are requested to keep these in open formats to enable students to alter as required. |
| <i>Do any other 'student services' have particular provisions for students with disabilities? For example is there a dedicated careers adviser, study abroad adviser, residential services/accommodation adviser, study skills adviser?</i> | No, however, Disability Team members will attend meetings with students.  |
| <i>Any other specialist provisions?</i>   | Group study skills are available for students with SpLDs.   |

**Procedures for interim support**

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| <i>What procedure / provision is in place relating to 'interim' support – ie support to be made available to students in advance of funding body financed provision?</i> | Interim support is available for SpLD, mental health illness and autism via Disability Team specialists. |
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**In-house NMH Provision details – if available**

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| <i>DSA-QAG Unique Identifier:-</i> | N/A |
| <i>Contact Details:-</i>           | N/A |

**What other NMH Providers deliver NMH support to your students?**

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| <i>Provider name 1:-</i>           | Cosmic People  |
| <i>DSA-QAG Unique Identifier:-</i> | DSA-QAG Unique Reference No:<br>P484YVBD8M   |
| <i>For support types:-</i>         | All Bands 3 and 4 activities, with the exception of specialist mentoring for students with autism. |

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| <i>Provider name 2:-</i>           | Autism West Midlands                           |
| <i>DSA-QAG Unique Identifier:-</i> | 28JVGN04TY                                     |
| <i>For support types:-</i>         | Specialist mentoring for students with autism. |

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| <i>Provider name 3:-</i>           | Diversity and Ability Ltd.   |
| <i>DSA-QAG Unique Identifier:-</i> | 752227   |
| <i>For support types:-</i>         | Band 4 Specialist mentoring and Specialist one-to-one Study Skills support |