

Date update provided:-	02/06/2016
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HEI / Disability / Accessibility Support Service Contact Details

<i>HEI/FEI/Other HE course provider</i>	SOAS (University of London)
<i>Contact Name ie Head of Service or Title</i>	Zoe Davis and Angela Axon Disability Advisors
<i>Postal Address</i>	Disability and Dyslexia Service Student Advice and Wellbeing Thornhaugh St Russell Square London WC1H 0XG
<i>Telephone No. – Voice</i>	020 7074 5018
<i>Minicom / SMS</i>	
<i>Email(s) – if a general disability support service email address is available please be sure to give this</i>	disabilities@soas.ac.uk
<i>Web information / URL</i>	www.soas.ac.uk/disability

Institutional provisions and resources

<i>Does the HEI have any means of supporting students in respect of the £200 student contribution to the DSA equipment package?</i>	Students can apply for an emergency loan or means-tested grant to cover the £200 contribution
<i>Are lecture capture systems available? Do students need to make arrangements to access the recordings?</i>	Not in a consistent way. Currently available to very few students on ad hoc basis.
<i>How are students with temporary disabilities accommodated?</i>	The disability office will endeavour to put in place appropriate temporary adjustments
<i>Are any assistive technology</i>	Site licence for Mindmanager and

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<i>resources available via the University Network? If so what is available?</i>	Claroread. Nowhere near enough computers for all students
<i>Does the HEI have any assistive technology expertise? Is there someone students can contact for assistance?</i>	Students can contact the disability office for referral to the assistive technology consultant
<i>Does HEI residential accommodation have internet access? Do students have to pay?</i>	SOAS halls of residence have internet access included in the rent.
<i>Is the campus covered by wifi.</i>	SOAS campuses have Eduroam wifi coverage in most areas
<i>Does the library make any accommodations for students with disabilities/SpLDs? For example extended library loans?</i>	Extended loans Bookable access to quiet study rooms Assistance with retrieval, copying or scanning if recommended
<i>Do you have study areas on campus specifically for the use of students with disabilities/SpLDs? Is specialist AT available in these locations?</i>	Bookable access to quiet study rooms in library. All student computers have Claroread and Mind Manager; Disability Service loan equipment includes laptops with Dragon, Zoomtext and Jaws, digital recorders and other AT or ergonomic equipment
<i>Are examination script labels available for students with disabilities to identify the scripts to markers? Please give as much detail as possible. Please make distinctions between coursework and examinations where appropriate.</i>	Identification of scripts for the application of marking guidelines for students with SpLDs: Coursework: online submissions are identified with a note in the title Exams: labels are provided for students with SpLDs
<i>What arrangements are in place for students in receipt of extended time in examinations?</i>	Students with approved extra time or other special exam arrangements sit their exams in a room with other students who have extra time. A variety of other adjustments are possible.
<i>What is the 'standard' extended testing time value?</i>	25% extra time (15 mins per hour of exam) is standard. Other times in exceptional cases.
<i>What arrangements are in place for students with a 'low distraction' or a 'separate setting' testing environment?</i>	Students may be seated at the front of the special arrangement room or sit their exams in a separate room if this adjustment is recommended and approved.

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<i>Does the HEI cover costs for support workers in examinations ie for readers and scribes...or is the DSA used to cover these?</i>	DSA is used if awarded; if not costs are covered by the HEI.
<i>Can students receive extensions to deadlines? Are these negotiated on an 'assignment by assignment' basis or granted 'carte blanche'?</i>	Students with SpLDs are entitled to extended deadlines of seven calendar days for coursework submissions with deadlines up to the first Friday of Term Three
<i>Does the HEI have any 'in-house' means of providing course materials and course texts in electronic / alternative formats?</i>	Library has some e books (though it should be noted these are not always easily screenreadable). Other course materials are often available on moodle but are not always easily screenreadable.
<i>Do any other 'student services' have particular provisions for students with disabilities? For example is there a dedicated careers adviser, study abroad adviser, residential services/accommodation adviser, study skills adviser?</i>	Dedicated study skills learning advisers for students with SpLDs. Mental health and wellbeing adviser works with students with mental health difficulties and students with Asperger's syndrome. Faculties and the Students Union have named disability support officers.
<i>Any other specialist provisions?</i>	Study Inclusion Plans Personal Emergency Egress Plans Limited SOAS funded support for pre-DSA or non-DSA disabled students Student-led support groups eg: chronic conditions, mental health

Procedures for interim support

<i>What procedure / provision is in place relating to 'interim' support – ie support to be made available to students in advance of funding body financed provision?</i>	Disability advisers refer students for limited interim support (eg: AT training, Study Skills Tuition, Mentoring, Notetaking), if needed urgently in advance of DSA awards, or if student is not eligible for DSA.
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In-house NMH Provision details – if available

<i>DSA-QAG Unique Identifier:-</i>	2NZ9LZZ75N
<i>Contact Details:-</i>	Zoe Davis, Angela Axon, Caroline Miller disabilities@soas.ac.uk 020 7074 5018 Band 4 Specialist 1:1 Study Skills Support Band 4 Specialist Mentors

What other NMH Providers deliver NMH support to your students?

<i>Provider name 1:-</i>	Clear Links
<i>DSA-QAG Unique Identifier:-</i>	584823
<i>For support types:-</i>	Band 4 Specialist 1:1 Study Skills Support (and all other types in Bands 1-3)

<i>Provider name 2:-</i>	Equality Focus
<i>DSA-QAG Unique Identifier:-</i>	IZJL7RM9J3
<i>For support types:-</i>	Band 4 Specialist 1:1 Study Skills Support (and all other types in Bands 1-3)

<i>Provider name 3:-</i>	NAS Services Ltd
<i>DSA-QAG Unique Identifier:-</i>	KFBQS5MV2G

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<i>For support types:-</i>	Band 4 Specialist Mentors (Autistic and Asperger's Syndrome students)
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<i>Provider name 4:-</i>	BITTS
<i>DSA-QAG Unique Identifier:-</i>	AOQ1MRASW1
<i>For support types:-</i>	Band 4 Assistive Technology Training

<i>Provider name 5:-</i>	Sight and Sound
<i>DSA-QAG Unique Identifier:-</i>	54ULKJ1PB9
<i>For support types:-</i>	Band 4 Assistive Technology Training (esp. VI students)

<i>Provider name 5:-</i>	Clarion
<i>DSA-QAG Unique Identifier:-</i>	469573
<i>For support types:-</i>	Band 4 BSL Interpreters and Language Support tutors for deaf students; Band 3 Communication Support Workers, Electronic Notetakers and Specialist Transcription Services