

Date update provided:-	4 July 2016
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HEI / Disability / Accessibility Support Service Contact Details

<i>HEI/FEI/Other HE course provider</i>	University of Worcester
<i>Contact Name ie Head of Service or Title</i>	Disability and Dyslexia Service Managers
<i>Postal Address</i>	Henwick Grove, Worcester WR2 6AJ
<i>Telephone No. – Voice</i>	01905 85 5531
<i>Email(s)</i>	disability@worc.ac.uk
<i>Web information / URL</i>	worchester.ac.uk/student-services/disability-and-dyslexia.htm

Institutional provisions and resources

<i>Does the HEI have any means of supporting students in respect of the £200 student contribution to the DSA equipment package?</i>	Students can apply to the Access to Learning Fund for assistance with the cost
<i>Are lecture capture systems available? Do students need to make arrangements to access the recordings?</i>	The University does not currently have lecture capture.
<i>How are students with temporary disabilities accommodated?</i>	We aim to support students with temporary disabilities. The support we can offer will depend on factors such as their needs.
<i>Are any assistive technology resources available via the University Network? If so what is available?</i>	JAWS V.16 – 6 single licence mobile devices Supernova V.15 – Site licence plus 5 individual pens Texthelp Gold V.11 – site licence Inspiration V.9 – site licence Zoomtext V.10.1 – single user license

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

	Dragon Naturally speaking (education pack) – 5 user licence for supporting students in exams
<i>Does the HEI have any assistive technology expertise? Is there someone students can contact for assistance?</i>	No
<i>Does HEI residential accommodation have internet access? Do students have to pay?</i>	Halls has internet access and there is no additional cost for this.
<i>Is the campus covered by wifi.</i>	yes
<i>Does the library make any accommodations for students with disabilities/SpLDs? For example extended library loans?</i>	<p>Students can renew library books up to 99 times so there are no extended library loans. The exception to this is short term loans and where another person has requested the same book.</p> <p>There are a variety of renewal options eg on-line, self issue machines and in person. Books that can be renewed 99 times can also be returned to Branch libraries instead of the central one.</p> <p>Additionally, books can be delivered to and collected from our St Johns campus for students based here to avoid unnecessary travel for those who find this difficult or exhausting.</p>
<i>Do you have study areas on campus specifically for the use of students with disabilities/SpLDs? Is specialist AT available in these locations?</i>	no
<i>Are examination script labels available for students with disabilities to identify the scripts to markers? Please give as much detail as possible. Please make distinctions between coursework and examinations where appropriate.</i>	<p>Students with specific learning difficulties and prelinguistically Deaf students may be eligible for sensitive marking – ie not being penalised for spelling and grammatical errors. Visually impaired students may also be eligible for sensitive marking – not being penalised for poor presentation.</p> <p>Students are required to attach a request form to their written assessment work to alert the marker.</p>

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

<i>What arrangements are in place for students in receipt of extended time in examinations?</i>	Eligible students can receive extra time in exams. If they have no other adjustments then they will usually be in the main cohort.
<i>What is the 'standard' extended testing time value?</i>	25%
<i>What arrangements are in place for students with a 'low distraction' or a 'separate setting' testing environment?</i>	We will place students in a small group environment where appropriate. A separate room is provided where no other environment is suitable for the student.
<i>Does the HEI cover costs for support workers in examinations ie for readers and scribes...or is the DSA used to cover these?</i>	Where DSA funding is available, the cost is covered by DSA. We will also explore whether the student is familiar with assistive software so they can be supported this way.
<i>Can students receive extensions to deadlines? Are these negotiated on an 'assignment by assignment' basis or granted 'carte blanche'?</i>	No, however, this is under review.
<i>Does the HEI have any 'in-house' means of providing course materials and course texts in electronic / alternative formats?</i>	We aim to provide /convert at least 3 key texts for each module to an accessible format for visually impaired students. Academic staff are able to upload electronic information to Blackboard ahead of lectures.
<i>Do any other 'student services' have particular provisions for students with disabilities? For example is there a dedicated careers adviser, study abroad adviser, residential services/accommodation adviser, study skills adviser?</i>	No, but all Student Services are disability aware
<i>Any other specialist provisions?</i>	

Procedures for interim support

INSTITUTIONAL RESOURCES AND PROVISION TO SUPPORT STUDENTS WITH DISABILITIES

<p><i>What procedure / provision is in place relating to 'interim' support – ie support to be made available to students in advance of funding body financed provision?</i></p>	<p>In most cases support will be made available once it has been agreed by the funding body. However, we do consider every case individually so exceptional arrangements may be made.</p>
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In-house NMH Provision

<p><i>Does the HEI have its own NMH provision?</i></p>	<p>Yes</p>
<p><i>Is the service registered with DSA-QAG?</i></p>	<p>Yes</p>
<p><i>DSA-QAG Unique Identifier:-</i></p>	<p>4UYZQWXHFI</p>
<p><i>Contact Details:-</i></p>	<p>01905 85 5531/ disability@worc.ac.uk</p>
<p><i>URL with details of support types and costs:-</i></p>	<p>See below link</p>

http://www.dsa-qag.org.uk/nmh/component/lister/?postcode=wr2+6aj&distance=0&search=&catid%5B%5D=8&distance=0&type=show&resetform=false&lat=&lng=&browser_location=no&search_form=true&option=com_lister&view=search&Itemid=1&search_form_submit=Search